

**BRADFORD EXEMPTED VILLAGE BOARD OF EDUCATION
OCTOBER 26, 2017
REGULAR SESSION 6:30 PM
EXECUTIVE SESSION IF NECESSARY**

CALL TO ORDER AND PLEDGE OF ALLEGIANCE

ROLL CALL BY TREASURER Time: 6:30 p.m.

Dr. Swabb	P	Mrs. Brewer	P	Mrs. Smith	P	Mr. Reindel	P	Mr. Besecker	P
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BOARD PRESIDENT'S REPORT: Dr. Scott Swabb

- A. Welcome
- B. Review of Agenda
- C. Student Spotlight

1. Lauren Wackler was presented the October Student Recognition award by Jacelyn Lawrence. She has been a responsible student and a great role model and is always there for students who feel left out in anyway. She is always trying to improve her writing skills. Way to go, Lauren!

2. Jocelyn Kitts was presented the October Student Recognition award by Wanda Roberts. She always has a smile on her face and kind word for everyone she sees. She gave everyone in the class an encouraging note with a handmade bracelet. She always shows love and compassion for others. She has been an excellent student.

3. Karmen Knepp was presented the October Student Recognition award by Bob Daugherty. She has continued to excel in Cross Country, winning, for the second year in a row Cross County Conference Invitational and also named Girl Runner of the Year. She placed third at the District meet and will be running the Regionals in Troy this Saturday. She is an excellent athlete and practices great sportsmanship.

4. Brooke Fair was presented October Student Recognition award by Sharon Moore. She is on the yearbook staff and is part of the publications class. She is always there when something needs to be done and will do it in a timely manner with great quality work. She is a great student.

D. Staff Spotlight

1. Donna Zartman was presented an outstanding staff member award by Joe Hurst. She has worked very hard to make Ben (school student who is deaf), feel more comfortable with his difference and has helped him come out of his "shell." She has attempted exposing students and faculty to American Sign Language and has created different activities to do so. With her help, we now have a video posted on twitter each day of someone signing the word of the day. She has many of the students at the district very much interested and desiring involvement with signing the word of the day.

ADOPTION OF THE AGENDA

- A. Additions and Deletions to Agenda
- B. Approval of the Agenda

Motion: Maria Brewer; Second: Louis Reindel

Mr. Reindel	I	Mrs. Smith	I	Dr. Swabb	I	Mr. Besecker	I	Mrs. Brewer	I
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Motion passes 5-0
Resolution No 136-2017

APPROVAL OF MINUTES

- A. September 21, 2017 - regular meeting

Motion: Scott Besecker; Second: Carolyn Smith

Mr. Reindel	I	Mrs. Smith	I	Dr. Swabb	I	Mr. Besecker	I	Mrs. Brewer	I
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Motion passes 5-0
Resolution No 137-2017

ADMINISTRATIVE REPORTS

- A. Joe Hurst, Superintendent

Track Project – a Meeting was held on October 17, 2017, explaining scope of track project. Discussion for future plans have continued.

Volleyball – A discussion explaining that too many games were scheduled for Volleyball and as a result the game with Mississinawa Valley had to be changed to a scrimmage. The district would contribute the gate proceeds to Mississinawa Valley School District.

Railroad Museum/Bradford Library – The leaders of the organization would love for people to visit. There have been many changes to the facilities.

Mrs. Moore’s class recognition concerns a Billboard project out of Troy, Ohio – Noah Hamilton of Mrs. Moore’s class won for Miami County. As a result, High School Students, grades nine through twelve, will receive a pizza party. Bianca Keener received 2nd place. The award was presented by the Miami County Sheriff, the Piqua Chief of Police, the Covington Chief of Police, and a Lieutenant from Ohio State Highway Patrol.

B. Mrs. Michelle Lavey, Elementary Principal – She presented homecoming parade pictures, pictures from the Arts in Education program, pictures from New Orleans Creole, and parent night on 10/24/17. She also had a baking club for 42 students who won an award at the Bradford Pumpkin Show.

C. Mr. Matt Triplett, Secondary Principal – Rollout of Chromebooks with GoGuardian has recently been implemented. Sharon Moore has an outstanding class with many activities for learning, and discipline summary was presented in the absence of Bob Daugherty.

D. Mr. Bob Daugherty, Dean of Students – Absent due to commitments

E. Mr. John McGiffin, Athletic Director/Transportation Director – No presentation

F. Mrs. Maria Brewer, Upper Valley CC update – There is a 12 point credential, 2-yr program offered with Bradford having attendance of 20.05% of the program. Bradford dual enrollment is 67% with the Upper Valley Career Center. The Student Senate donated over 1400 coats for charity. Kyle Mills, a Bradford student is going to Germany for nine days. National Skills Directors were showcased at Upper Valley Career Center with 96% placement, post program. Semi truckload of goods for Hurricane victims in Texas is being sent by Upper Valley students.

PUBLIC PARTICIPATION- none

FINANCIAL REPORT FROM THE TREASURER: Mrs. Carla Surber

Consent Calendar (items 1 through 9) All matters listed under the Consent Calendar are considered by the Board to be routine and will be enacted by the Board, in one motion, in the form listed below. Members of the Board, staff, or the public may request specific items to be removed from the Consent Calendar and be discussed and voted upon separately.

The Superintendent recommends approval of all Consent Agenda items:

1. Financial Journal – September, 2017
2. Check Register – September, 2017
3. Then & Now certification of bills that were obligated by employees of the district
 - a. Amazon for lice treatment kit encumbered \$130.00, payable \$185.50
 - b. Nature's Reflection for Homecoming flowers encumbered \$90.00,
payable \$104.00
 - c. Brukner Nature Center for Nature Days encumbered \$360.00,
payable \$370.00
 - d. Auditor for the 2016-2017 School Year \$1,000.00
4. Approval of Permanent appropriations for necessary amendment
5. Approval of the Five Year Forecast

Recommend the Treasurer be given the authority to complete and file the five-year forecast for the 2018-2022 fiscal years as required by the State of Ohio.

6. Approval of Transfers and Advances for the month
7. Approval of Resolution for the EPC/IGS Electricity Extension Agreement for term June 2017 - December 2020 meter read.
8. Recommend the receipt of a donation of three (3) AED units from the Wayne Health Care Foundation in conjunction with Midmark for a reduced rate of \$ 400.00 each. This donation is worth \$2400.00, with the units valued at \$1200.00 each.
9. Approve resolution for Direct Energy Business through the Southwestern Ohio Educational Purchasing Council for natural gas transmission for the delivery period 7/1/2019-6/30/2020.

END OF CONSENT AGENDA

Motion: Maria Brewer; Second: Louis Reindel

Mr. Reindel	I	Mrs. Smith	I	Dr. Swabb	I	Mr. Besecker	I	Mrs. Brewer	I
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***Motion passes 5-0
Resolution No 138-2017***

OLD BUSINESS - none

NEW BUSINESS

Consent Item (item 1 through 9) All matters listed under the Consent Items are considered by the Board to be routine and will be enacted by the Board in one motion in the form listed below. Members of the Board, staff, or the public may request specific items to be removed from the Consent Items and be discussed and voted upon separately.

The Superintendent recommends approval of all Consent Agenda Items pending completion of all necessary requirements including certifications/licensure and successful completion of criminal background checks:

Employment/Resignation

1. Supplemental Assignments - One (1) Year Supplemental Contract for the 2017-2018 school year:

Derrick Skinner	- Varsity Assistant Baseball Coach (step 5)
Jake Cline	- Junior Varsity Baseball Coach (step 2)
Melodie Myers	- Head Junior High Track Coach (step 0)
Brandon Stinson	- Assistant Junior High Track Coach (step 0)
Ron Hoelscher	- Associate Track Coach (step 1)
Chris Hawk	- Assistant Powerlifting (step 0)
Laura Sneed	- Amend from co-advisor to full advisor for the Washington DC Trip position
Sara Timmerman	- IAT Team (6-12)
Jim Wysong	- Paid per JH football contract assuming duties coaching, recruiting and keeping junior high students involved. (Mr. McGiffin explained there was insufficient numbers for a team a coach was necessary for future continuation and training)

2. The superintendent recommends approval for the following volunteers for the 2017-2018 track season -

Wanda Roberts

Bob Daugherty

3. Certified Personnel - One (1) Year Substitute Contract for the 2017-2018 school year:

Jennifer Pierre

Samuel Pickett

Tim Cundiff

Greg Hale

Emily Mackenzie

Nichole Capasso

Tracy Davis

4. Classified Personnel - One (1) Year Substitute Contract for the 2017-2018 school year:

Greg Hale

- Substitute Aide

Felicia Gloyd

- Substitute Aide, Substitute Cafeteria, Substitute Secretary

Pamela Harmeson

- Substitute Aide, Substitute Secretary

Stacy Inman

- Substitute Aide

5. Resignations

Nikki Harleman

- Reserve Softball Coach

Brent Harleman

- Assistant Reserve Softball Coach

Roger Puthoff

- Bus Driver – for purposes of retirement

6. Certified Home Instructors

The superintendent recommends that all certified staff employed by the district be approved as providers for home instruction for those students identified as needing those services at the rate of \$20 per hour.

7. Tuition Reimbursement

The superintendent recommends tuition reimbursement be granted to **Ruth Estes** totaling 3 credit hours for a total of \$272.50.

8. Approve non-paid days for **Allison Latino** for the dates of Oct.11, and Oct.18, 2017
9. Approve 21 non-paid maternity days for **Jessica Ridout** for the dates of Oct. 24-Nov. 21 according to FMLA leave regulations

WHEREAS this Board has posted the above positions as being available to employees of the District who hold education licenses, and no such employees meeting all of the Board's qualifications have applied for, been offered, and accepted such positions, and

WHEREAS this Board then advertised these positions as being available to licensed individuals not employed by this District, and no such people meeting all of the Board's qualifications have applied for, been offered, and accepted such positions,

Be it THEREFORE RESOLVED, that the above non-licensed individuals be employed as noted for the 2017-2018 school year.

END OF CONSENT AGENDA

Motion: Carolyn Smith; Second: Louis Reindel

Mr. Reindel	I	Mrs. Smith	I	Dr. Swabb	I	Mr. Besecker	I	Mrs. Brewer	I
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Motion Passes 5-0
Resolution No 139-2017

The Superintendent recommends approval pending completion of all necessary requirements including certifications/licensure and successful completion of criminal background checks:

Employment

Bill Trevino - Reserve Boys Basketball Coach (step 0) (Junior Varsity Reserve)

WHEREAS this Board has posted the above positions as being available to employees of the District who hold education licenses, and no such employees meeting all of the Board's qualifications have applied for, been offered, and accepted such positions, and

WHEREAS this Board then advertised these positions as being available to licensed individuals not employed by this District, and no such people meeting all of the Board's qualifications have applied for, been offered, and accepted such positions,

Be it THEREFORE RESOLVED, that the above non-licensed individuals be employed as noted for the 2017-2018 school year.

Motion: Scott Besecker; Second: Louis Reindel

Mr. Reindel	I	Mrs. Smith	I	Dr. Swabb	I	Mr. Besecker	I	Mrs. Brewer	A
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***Motion Passes 4-0
Resolution No 140-2017***

Early Graduation

Pending the completion of all requirements, the superintendent recommends approval for early graduation for Valerie Kissinger. She will participate in graduation activities with the class of 2018.

Motion: Maria Brewer; Second: Scott Swabb

Mr. Reindel	I	Mrs. Smith	I	Dr. Swabb	I	Mr. Besecker	I	Mrs. Brewer	I
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***Motion Passes 5-0
Resolution No 141-2017***

Calamity Days

The superintendent recommends making up calamity days 6-10 beginning May 18, 2018. If additional days are needed according to Ohio Revised we will make those days up as needed in succession.

Motion: Maria Brewer; Second: Carolyn Smith

Mr. Reindel	I	Mrs. Smith	I	Dr. Swabb	I	Mr. Besecker	I	Mrs. Brewer	I
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***Motion Passes 5-0
Resolution No 142-2017***

Consent Item (item 1 through 5) All matters listed under the Consent Items are considered by the Board to be routine and will be enacted by the Board in one motion in the form listed below. Members of the Board, staff, or the public may request specific items to be removed from the Consent Items and be discussed and voted upon separately.

1. Substitute Bus Driver Pay

Following the recommendation of the transportation supervisor, the superintendent recommends that we increase the rate of substitute bus driver pay from \$11.33 to \$15.00 per hour effective December 1, 2017

2. Substitute Teacher Pay

The superintendent recommends that we increase the rate of substitute teacher pay from \$75 per day to \$85 per day effective December 1, 2017

3. Substitute Aide Pay

The superintendent recommends that we increase the rate of substitute Aides from \$8.20 per hour to \$8.45 per hour effective December 1, 2017

4. Substitute Cafeteria Pay

The superintendent recommends that we increase the rate of substitute Cafeteria Worker from \$8.20 per hour to \$8.45 per hour effective December 1, 2017

5. Business Advisory Council

The superintendent recommends partnering with the Miami County ESC’s Business Advisory Council to fulfill and perform the functions associated with House Bill 49 on behalf of the Bradford Exempted Village School District. They will meet with the school board four times per year.

END OF CONSENT AGENDA

Motion: Louis Reindel; Second: Maria Brewer

Mr. Reindel	I	Mrs. Smith	I	Dr. Swabb	I	Mr. Besecker	I	Mrs. Brewer	I
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***Motion Passes 5-0
Resolution No 143-2017***

Second Reading of policy (as amended):

0120.1 “Employment of family members of Board Members”

First reading of policy:

2271	College Credit Plus Program (Revised)
2464	Gifted Education and Identification (Revised)
4120.05	Employment of Substitute Educational Aides (NEW)
5136	Personal Communication Devices (Revised)
5136.01	Electronic Equipment (Revised)

5200	Attendance (Revised)
5330	Use of Medications (Revised)
5530	Drug Prevention (Revised)
6233	Amenities for Participants at Meetings and/or Other Occasions (Revised)
6680	Recognition (Revised)
7300	Disposition of Real Property/Personal Property (Revised)
8600.04	Bus Driver Certification (Revised)
9141	Business Advisory Council (Revised)
7540.03	Student Technology Acceptable Use and Safety (Revised)
7540.04	Staff Technology Acceptable Use and Safety (Revised)
7540.05	District - Issued Staff Email Account (Revised)
7540.06	District - Issued Student Email Account (New)

ENTER EXECUTIVE SESSION

 X (G) (1) The appointment, employment, dismissal, discipline, promotion, demotion or compensation of an employee or official, or the investigation of charges or complaints against an employee, official, licensee or student requests a public hearing

 (G) (2) The purchase of property for public purposes or the sale of property at competitive bidding

 (G) (3) Conferences with the board’s attorney to discuss matters which are the subject of pending or imminent court action

 (G) (4) Preparing for, conducting, or reviewing negotiations or bargaining sessions with employees

 (G) (5) Matters required to be kept confidential by federal law or rules or state statutes

 (G) (6) Specialized details of security arrangements

Invited Matt Triplett & Michelle Lavey

Motion: Louis Reindel; Second: Scott Besecker

Mr. Reindel	I	Mrs. Smith	I	Dr. Swabb	I	Mr. Besecker	I	Mrs. Brewer	I
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Motion Passes 5-0

Resolution No 144-2017

ENTER EXECUTIVE SESSION at: 7:28 PM

EXIT EXECUTIVE SESSION at: 8:45 PM

Discussion of arrangements at Ohio School Boards conference. Possible meeting for Monday evening to be held at Buca di Beppos Italian Restaurant at 343 N Front Street, Columbus, Ohio.

ADJOURNMENT

Motion: Maria Brewer; Second: Scott Swabb

Mr. Reindel	I	Mrs. Smith	I	Dr. Swabb	I	Mr. Besecker	I	Mrs. Brewer	I
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Time of adjournment: 9:10 PM

Dr. Scott Swabb, Board President

Carla G. Surber, Treasurer